

**C. G. Jung Institute Zurich, Kuesnacht  
Regulations ch (Charta Version) / Regulations i (International Version)  
September 2001**

**CHANGES as of Winter Semester 2004/05**

**Wherever in the regulations training-, control- and accredited analysts of the Zurich Institute are mentioned, trainers of the C.G. Jung Institute Zurich are meant.**

Persons interested in practicing psychotherapy at a later time should inquire regarding the requirements for licensing to practice with the appropriate health authorities.

The expression "Matriculated Auditors" should be replaced with "Participants in the Further Education Program".

**Regarding 2 Admission to Training**

Admission

For training in the Programs E and C applications are considered from graduates of a university (from all academic fields) or of a college of higher education which is recognized by the state.

Admission of Persons over 50 Years of Age

For persons who have passed their 50<sup>th</sup> birthday there is the possibility of obtaining a student visa.

**Regarding 2.2 Selection Criteria for Admission to Training**

General Criteria

In preparation for the admission interviews and for the beginning of training 20 hours of analysis with a Jungian analyst (member IAAP) are required, *new as of Winter Semester 2010/11: 50 hours.*

The minimum age for admission into training is now 25 years.

**Regarding 2.4 Application and Admission to Training**

Process of Admission

New: The admissions process takes at least three months. *The application should be handed in at least 4 months before the intended study-begin.* Should it not be completed by the following semester, there is the possibility to begin as Participant of the Further Education program. One semester in this program and the hours of analysis done in this time maximum 50 hours, will be accredited towards training by the Director of Studies after admission. A well founded request for accreditation of a second semester with a maximum of 50 further hours of analysis can be granted ad personam by the Selection Committee.

Interviews

New: "total 6 interviews" is also valid for Program C.

**Regarding 3.3 Personal Analysis**

Personal Analysts

Addition to the first paragraph: Leaders of analytical work in experiential groups are also considered as personal analysts, of which 20 sessions may be accredited to the personal analysis. See 4.1g

**Regarding 3.5 Clinical Internship/Practicum**

The outpatient clinic (CarePoint) at Langstrasse 14, 8004 Zürich, was closed as of 31 October 2003.

### **Regarding 3.8 Leave of Absence**

#### First Paragraph

Students may be granted a leave of absence of up to a total of six semesters.

#### Change of the second paragraph

During a leave of absence lectures and seminars may only be attended against payment. Diploma thesis and seminar papers may be discussed during this time.

### **Regarding 4.1 General Rules for Examinations**

#### New regarding b)

Repeating failed examinations, taking the case examination, and the discussion of the thesis can all take place in the fall as well as during the regular examination periods. Dates for such examinations: between the registration deadline in the fall and the beginning of the Winter Semester – on the condition that the candidate was enrolled full-time either in the preceding Summer Semester or will be the following Winter Semester (*exception: diploma thesis, see 4.3.6*).

#### New regarding i)

The three examiners remain the same also for a re-take of the written exam.

#### Elucidations to g)

An examiner can be chosen at the most twice, i.e. once for an exam of the Propaedeuticum and once for a subject of the Diploma examinations.

### **Regarding 4.3.1 Control Case Work and Individual Supervision**

#### Addition to the first paragraph

The control case work must be controlled by at least two supervisors (Program C: 4 supervisors) whereby a **minimum of 10 hours in succession must be attended**.

### **Regarding 4.3.5 Diploma Examinations/Examination on an Individual Case**

#### Case reports, to d)

Upon receipt of the examination schedule, the case reports are to be sent only to the main examiner.

#### Addition to f)

The case exam is an integral part of the examination. The case examination is only considered passed, if both the oral exam and the case report have been sufficient and accepted.

### **Regarding 5.3, 6.3, 7.3 Diploma Exams (for Regulations ch only)**

#### Prerequisites, Part 2

New: Required in theoretical education are 400 hours of attendance of lectures and seminars.

### **To General Rules for Examinations**

Please see special "Information Concerning Registration for Exams" (sent to students when registered to sit exams).

### **CHANGES as of October 15, 2009**

### **Regarding 2.4 Application**

#### *Notification of Decision of Admission*

Generally the Selection Committee ....

In case of a rejection, there is no possibility of appeal. **New:** *Applicants who are not accepted may reapply after three years at the earliest*. They have the right to a further meeting with one member of their Selection Committee, with no additional charge.

January 2010

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# 1 Introduction

The C. G. Jung Institute Zürich, Küsnacht, was established in conjunction with C.G. Jung in 1948. As a charitable, nonprofit organization, it has the legal status of a foundation (in German: a “Stiftung”). It offers three training programs in Analytical Psychology and Psychotherapy. The material presented in this “Regulations” pamphlet gives information regarding requirements for admission and training in these three programs.

These regulations contain information about admission to the training programs, general guidelines for training, and descriptions of the three training programs. At the end there are tables giving a visual overview of the requirements for each program.

In general the C. G. Jung Institute awards a Diploma in Analytical Psychology and Psychotherapy at the end of each training program. This diploma certifies that the recipient is capable of conducting an independent practice as an Analytical Psychologist/Psychotherapist with the following populations: with adults (the applicable program will be referred to as “Program E” – from the German word “Erwachsene”, that is, “adults”); with children and adolescents (“Program K” – from the German word “Kinder”, that is, “children”); with both of the above (Combined Program, “Program C”). These programs will be explained in detail.

This pamphlet does not address the requirements for those persons who wish to pursue continuing education at the Institute but who are not working towards a diploma. They are referred to as “Matriculated Auditors”. They are considered students and are permitted to attend all lectures and many seminars. For further information Matriculated Auditors are referred to a separate brochure which is available at the Front Office. Provided they fulfill the necessary requirements, Matriculated Auditors are permitted to apply for admission to one of the training programs at a later time.

Furthermore, all lectures are open to the general public and can be attended by interested persons without being officially enrolled (matriculated). Fees for these lectures are listed in the Program of Courses. Seminars and Control Case Colloquia, on the other hand, are open to matriculated students only.

The training program of the C. G. Jung Institute consists of three areas:

- the personal analysis (training analysis), which serves the candidate’s maturational process, and which is the core of the training;
- the acquisition of a certain body of theoretical and academic knowledge which has to be readily available for the future Jungian Analyst/Psychotherapist;
- the analytical and therapeutic work with clients, which is done under the supervision of Training or Control Analysis (supervisors).

The development of a relationship with the unconscious and the contact with the soul cannot be defined by rules. Therefore these regulations cannot make any statements regarding the process of psychological maturation. Yet, they do contain the outer requirements necessary for earning the Diploma in Analytical Psychology and Psychotherapy. These regulations reflect what in our experience will also create optimal conditions for the personal journey of the student. The Curatorium (governing body of the Institute) attempts to periodically adjust these regulations in order to improve the training program.

Individual questions which are not clarified by these Regulations can be addressed to the Director of Studies of the program concerned.

For simplicity's sake, these regulations use only the male pronoun even when both genders are meant. [Translator's note: In German, nouns such as "candidate" or "analyst" have both a masculine and a feminine form, making this issue more complex than in English.]

## **1.1 Validity of these regulations**

This pamphlet, "Regulations 2001 i", contains an up-dated edition of the 14th revision of the Regulations (collection of rules and regulations concerning the studies at the Institute). It comes into effect as of the Winter Semester 2001-2002 and overrides all earlier regulations. It applies to all students of the Institute except those who are studying under the provisions of the Swiss Charta for Psychotherapy (that is, those students who wish to practice in Switzerland after graduation). These students are covered by "Regulations 2001 ch" (which is published in a separate pamphlet). As it contains no substantial changes, there is no necessity for a general, interim regulation. If any unreasonable difficulties should nevertheless arise for individual students, they may address these to the responsible Director of Studies no later than 1 October 2002. Individual, exceptional rulings (so-called "*ad personam*" decisions) which were previously approved by the Institute remain in force.

Students are asked to inform themselves about the legal rulings which govern the professional practice of psychotherapy in the country where they later wish to practice. Individual students are responsible for conforming to such legal requirements and for receiving any necessary permission in the locality where they choose to practice. If additional academic or clinical work has been done above and beyond the requirements for the Diploma from the Institute, this can be certified by the appropriate Director of Studies.

## **2 Admission**

The C.G. Jung Institute Zurich, Küsnacht accepts applications for the general training (Program E) and for the Combined Program (Program C) from persons with graduate degrees in all academic fields (at least a master's degree or its equivalent). Admission is based upon evaluation of the personal aptitude of the candidate for the analytical profession. However, attention is drawn to the fact that in many countries only persons with a doctoral degree in medicine or a master's degree in psychology are considered qualified to obtain licensure for the practice of psychotherapy. (See also the section about legal requirements.)

Program K accepts applications from persons who have graduated from a university-level higher education program or who have the Swiss "Matura" or its equivalent (qualifying them for admission to graduate school) and have also completed additional specialist training in the area of psychology, education, or health-related fields.

Non-Swiss citizens can only be accepted for training if they fulfill the requirements for obtaining a residency permit from the Swiss immigration authorities. Persons 50 years of age or older are ordinarily eligible neither for a student residency permit nor for the permit for working with patients or analysands. This is the policy of the Swiss immigration authorities.

### **2.1 Legal Requirements**

The C. G. Jung Institute follows its own guidelines regarding the practical (clinical) and theoretical training of a Jungian analyst or psychotherapist. Receipt of the Diploma in no way guarantees that the graduate has satisfied the local requirements which govern the practice of psychotherapy in the geographic area where he may wish to practice. These rules and regulations vary greatly from one geographic location to the next. Some areas may have no official requirements regarding the training and practice of Analytical Psychology or psychotherapy; there are other areas, however, where the practice of psychology and psychotherapy are legally regulated although no such rules apply to the "Analytical Psychologist". Due to the large variety of countries of origin of our student body, the C. G. Jung Institute is unable to take responsibility for these varying legal requirements.

It is therefore the candidate's individual responsibility to inform himself regarding the legal requirements of the country or area in which he desires to practice, to fulfill these local requirements and to comply with all local requirements regarding the opening of a practice.

Additional requirements (for other countries, for example) which students may have completed through the Institute, as for instance additional control analysis and supervision, can be documented by the Director of Studies.

For those persons wishing to practice in Switzerland, the guidelines set out in the Swiss Charta for Psychotherapy (CHARTA) apply. These persons are subject to the "Regulations 2001 ch", which conform to the Charta requirements and which come into effect at the same time as these Regulations 2001 i. Both the pamphlet "Regulations 2001 ch" and the pamphlet "Swiss Charta for Psychotherapy" can be obtained in the Front Office.

Anyone who begins his training under Regulations 2001 i and during the course of the training decides to practice afterwards in Switzerland must complete the program under Regulations 2001 ch.

## **2.2 Selection Criteria for Admission to Training**

The Institute cannot accept all applicants to the training programs who fulfill the formal admission requirements and who wish to earn the Institute's Diploma. There has to be a selection. The Institute prefers to accept persons for training who, in the opinion of the Selection Committee, fulfill the requirements listed below to an unusual degree. (See also: 3.6 "Responsibilities and Functions of the Selection Committee".)

### *General Criteria*

- High standards of personal maturity and suitability as an analyst are required to ensure the protection of future analysands/patients. While recognizing that chronological age is not always a measure of personal maturity, the Institute nevertheless requires a minimum age of 26 years before admitting anyone to the training programs.
- Pronounced interest in Jungian psychology or psychotherapy.
- Completion of at least 50 hours of Jungian analysis (with a member of the International Association for Analytical Psychology) prior to application.

### *Professional Criteria for Program E and the Combined Program*

- Advanced knowledge and competence in an academic field, such as comes with a completed academic course of studies, and as evidenced in a doctorate, a licensure, a Master's or an equivalent graduate degree. (A bachelor's degree is not sufficient.)  
In exceptional cases, and because of an applicant's outstanding therapeutic potential, admission may be considered even though the applicant may not have completed his academic course of studies. It is usually required, however, that an academic degree or licensure be achieved, at the latest, by the time the candidate applies for the Prodaedeuticum Examinations.
- Professional experience, especially in those areas that could contribute towards the training and later the practice of an analyst.

### *Professional Criteria for Program K*

- Individuals can be accepted who have completed a graduate degree or who have the Swiss “Matura” or its equivalent (qualifying them for admission to have the graduate school) and who have additional training in a specialty in the area of psychology, education or a health-related field.
- Two to three years of full-time work with children and/or adolescents. (In exceptional cases, admission to Program K is possible without such previous clinical experience with the understanding that such experience must be obtained before taking the Propaedeuticum Examinations.)

## **2.3 The Costs of Training**

It is advisable to carefully examine whether one has adequate financial means at one's disposal to cover the relatively high costs of training. Individuals should also consider that, for a variety of reasons, most students take longer than the required minimum of time for their training. The average time is somewhere between four and one-half and five years.

An estimate of costs for the training is available in the Front Office. The estimate sets out only major expenses for which students must budget:

1. Cost of living during training
2. Fees for personal analysis and supervision
3. Tuition and other fees such as for interviews and examinations. (A listing of current fees is available in the Front Office.)

The cost of living, especially for foreign students, must not be underestimated, especially because non-Swiss students can not expect to earn money while they are in Switzerland. Employers are, as a rule, unable to obtain work permits for foreigners. This applies to accompanying spouses as well.

### *Financial Aid*

Financial assistance from the Institute – in the form of grants or loans – is only available to Diploma Candidates and only to those who find themselves in severe financial difficulties. The Institute, due to the limited funds available, can only support an individual occasionally – and then only to a very limited extent. It is therefore mandatory that all candidates secure other means of support, such as grants or loans from other parties, when they first plan their training at the Institute; as a rule, no student should expect financial aid from the Institute.

## **2.4 Application**

After the receipt of all pertinent documentation, the process of admission requires approximately six months. Application should therefore be made at least eight

months prior to the semester for which admission is sought. Studies at the Institute may be started at the beginning of each semester, that is, in April or in October. The Selection Committee evaluates the applications in order of receipt.

Application is made by completing the application form and sending it to the Selection Committee of the Institute accompanied by four copies of each of the following items:

- A recent photograph of yourself
- A photocopy of proof of the highest academic degree. (For Program K: photocopies of the final report/assessment, including final grades, and an evaluation of practical/clinical experience.)
- An autobiographical essay of five to ten typewritten pages. It should focus on the most salient incidents in the applicant's past and describe his corresponding inner, subjective experiences. For example: the relationship to parents, siblings or other people who have been of consequence in his life; personal challenges in the adjustment to developmental stages; his encounter with the psychology of C. G. Jung and his motivation for wishing to study at the Institute. The applicant should shape the autobiography in any way which best reflects his individual personality and outlook.
- One or two research papers or other written work may be submitted, for example, a chapter of one's dissertation, a published article, a short story, or a poem. Photographs of other forms of creative expression, such as of one's paintings, sculptures or other projects may be sent as well.
- Payment of a non-refundable application fee. Foreign residents are asked to purchase and forward a check in Swiss francs made out to a Swiss Bank.

All documents of a personal nature will be treated confidentially.

### *References*

Applicants are asked to submit as personal references the names of three persons whom they know well. Personal analysts may not be included. The Selection Committee will mail a questionnaire to these people who will be asked to provide references. The Institute requests therefore that these persons not contact the Institute on their own Initiative.

### *Interviews*

As soon as the completed reference questionnaires are received together with all the other necessary application requirements and forms, the Selection Committee will examine them at their next regular meeting. Persons who are considered possible prospective students are then asked to come to Zürich for interviews with the Selection Committee. There will be two rounds of one interview each with each one of the three members of the Selection Committee, a total of six interviews. Consideration for admission to the Combined Program requires two rounds of one interview each as well but, since this Selection Committee consists of four persons, there will be a total of eight interviews.

When a prospective student receives notification that he has been selected for interviews, an invoice for the amount of the interviewing fees will accompany this notification. (See the Schedule of Fees, available from the Front Office.) This fee is to be paid before the interviews take place.

#### *Notification of Decision of Admission*

Generally the Selection Committee decides about the applicant's admission at its next regularly scheduled meeting after the interviews.

In case of a rejection, there is no possibility of appeal. However, the Selection Committee can allow reapplication, possibly with some additional requirements. Applicants who are not accepted have the right to a further meeting with one member of their Selection Committee, with no additional charge.

The Selection Committee is free to accept an applicant on a provisional basis if the applicant's suitability is unclear. A definitive decision on acceptance or rejection must be made within the student's first three semesters.

In case of an affirmative decision by the Selection Committee, the accepted applicant is asked to confirm, in writing, within a specified time period, whether or not he intends to begin training during the semester first applied for, so that a place may be reserved for them for the semester in question.

Despite the fact that admission to training is based on a favorable evaluation by the Selection Committee, this does not guarantee that the training will inevitably be concluded, nor that the applicant will receive a diploma. During the course of training doubts concerning the candidate's suitability as an analyst/psychotherapist may emerge. The Selection Committee will inform those students who might be in this situation so that they will have an opportunity to resolve the problem. In the interest of protecting future analysands/patients, the Selection Committee reserves the right to demand, at any time during the training, that the trainee discontinue his training. This will only occur after very careful examination of the problems which have arisen. The decision is not made until after the student has had an opportunity to present his own case - if he should desire to do so. There will be no written correspondence regarding the reasons for non-acceptance in or for dismissal from the training program.

## **2.5 Languages of Instruction**

Students must be competent in at least one of the two languages of instruction used at the Institute: German and English. Although a knowledge of German is not essential for completing the Diploma requirements, it will considerably increase one's learning opportunities, and will become particularly helpful during the second part of the program, when trainees begin to work with analysands, since there is a scarcity

of analysands who are able to work in a language other than German. Also, psychiatric case seminars and internships in Swiss-German mental health facilities are only useful if communications can be conducted in German. Program K is offered in German only.

### **3 General Guidelines**

General guidelines for the different programs are set forth in this section and the next. Specific requirements for each program are summarized in the tables in sections 5 through 7.

#### **3.1 Registration**

For administrative purposes, matriculated students who wish to maintain their status at the Institute are required to register each semester. The registration form must be completed and submitted to the Front Office by the registration deadline and tuition and all other fees must be paid before the beginning of the semester. The registration form and registration deadline can be found in the brochure containing the course listings for each Semester.

#### **3.2 Duration of Training**

The training program requires a minimum of 8 semesters. For the "Combined Program", 10 semesters are the minimum required. During this time, regular attendance at the Institute is mandatory.

#### **3.3 Personal Analysis**

The personal analysis is the core of the training program and it is expected that it should continue over the entire course of the training. In order to protect it as well as possible, the personal analyst will be excluded from all evaluative functions concerning the analysand (except as provided for under section 3.3h, below). Because of this, a student's personal analyst can not serve as his individual supervisor, examiner, evaluator of seminar papers, nor thesis advisor or reader (except as provided for in the cases of thesis reader, see section 4.3.6, "Diploma Thesis", and group supervisor, see section 4.3.2, "Control Case Colloquia").

Personal analysis and supervision must all take place in the physical presence of both parties. Analysis or supervision by telephone or by other mechanical or electronic means (fax, e-mail, internet, etc.) can not (except for single hours under justified circumstances) be counted as part of the training.

The same applies to the personal analytic/therapeutic sessions of Diploma Candidates with their own analysands/patients. (See section 4.3.1.)

- a) At least 300 hours of personal analysis are required: at least 150 of these hours are to be absolved prior to the Propaedeuticum and the remaining 150 hours prior to receiving the diploma. Whether and how many additional hours may be required depends on each individual candidate's development and these regulations cannot specify this with hard and fast rules. This decision rests with the Selection Committee in each case.
- b) A minimum of 100 hours of analysis during training must be completed with a training analyst of the Zürich Jung Institute, the remaining hours may be done with an accredited analyst. These analysts are selected by the Institute and listed in the pamphlet "Training-, Control-, and Accredited Analysts of the C.G. Jung Institute Zürich". In case a student started analysis with a diplomate of the C. G. Jung Institute Zürich prior to training but this analyst is not included in the above mentioned list, it is necessary to inquire with the Director of Studies for his program, whether this analysis can be continued as part of the training.
- c) Up to 100 hours of analysis with an accredited Jungian analyst, that is, a member of the International Association for Analytical Psychology (IAAP), done before admission can under certain circumstances be applied towards the required 300 hours. Application for credit of this previous analysis should be made at the beginning of training with the Director of Studies. A maximum of 50 hours of this analysis can be accepted for credit prior to the Propaedeuticum. To receive credit for an additional 50 hours after the Propaedeuticum the candidate needs to apply, in writing, to the Selection Committee. The decision of how many hours of credit can be granted does not depend on an evaluation of the previous analysis, but is rather an estimate of the amount of analysis the candidate still requires.
- d) It is recommended that personal analysis include work with both a male and a female analyst. It is not permitted, however, to work with two analysts at the same time.
- e) At least 100 hours must be completed with one and the same analyst. This stipulation is in keeping with the nature of analysis as an on-going psychic process.
- f) A candidate must have at least 25 analytic hours with a given analyst before these hours can be applied towards the training analysis.
- g) A student may receive credit retroactively for a Semester spent at the Institute as a Matriculated Auditor. In this instance analysis done during that Semester will normally also be credited towards the required hours of training analysis.
- h) Like all analytic/psychotherapeutic work, the personal analysis is subject to strict requirements of confidentiality. For the protection of patients, however, personal analysts are obligated to notify the Selection Committee if they have serious doubts about the suitability of a candidate as an analyst /psychotherapist. In such a case the candidate must first be informed and the analyst

must be released from his promise of confidentiality. If a candidate is asked to meet with his Selection Committee because of such misgivings, the personal analyst must receive an orientation's copy of the relevant letter.

- i) Analysts must confirm their analysands' completed hours of analysis in order for the analysand to be admitted to examinations. However, analysts are not asked to give evaluations of their analysands.
- j) Analytical work in experiential groups: the attendance of 20 consecutive group sessions during training which are conducted by a training analyst who has been especially selected for this work by the Curatorium, can be counted as the equivalent of 20 hours of personal analysis.

Note: An "hour" of analysis or supervision must last for at least 50 minutes; group sessions such as colloquia or experiential group work must last for at least 90 minutes.

### **3.4 Class Attendance and Coursework Requirements**

Lectures and seminars are offered so that students might gain the necessary theoretical knowledge for the degree requirements as well as to broaden their insights into areas of knowledge related to Analytical Psychology and Psychotherapy. It is recommended that therapists who work with adults also learn something about working with children and that therapists who work with children learn about working with adults.

Class attendance is voluntary and not recorded by the Institute. However, it is advisable that students attend seminars and lectures in all areas related to Analytical Psychology, especially in those fields where their former training might benefit from augmentation. It is recommended that all students keep a record of all courses attended since many licensing boards require such proof of attendance. A pamphlet for this purpose, "Record of Lectures and Seminars", may be obtained in the Front Office.

In preparation for the Propaedeuticum and the Diploma Examinations it is necessary to attend courses in those subjects which will be examined. It is also recommended that one or two seminars be attended that deal with the subject matter which is to be worked out in detail in the obligatory symbol paper.

Students who register for a seminar are obligated to attend.

### **3.5 Clinical Internship/Practicum**

All candidates must complete a clinical internship in a psychiatric or (psychosomatic) facility – whether inpatient or outpatient. For Program K this facility must be one caring for children and/or adolescents.

For Program C the internship must include some combination of work with children, adolescents and adults. (For length of experience see sections 5 to 7 below.) It is somewhat irrelevant what particular type of work the student does during this time; what does matter, on the other hand, is that the student has continuous contact with patients and encounters a broad spectrum of psychiatric illnesses.

- a) Students with no clinical work experience at the beginning of training must obtain such experience either during a semester break or during a semester. The clinical practicum allows the candidate to encounter patients who suffer from the major psychiatric illnesses and thus become familiar with those illnesses. Discussion with supervisors in the clinic itself during this time additionally serves to sharpen the candidate's diagnostic skills.
- b) A full-time practicum should be completed prior to the work with analysands so that this work will not be interrupted. Short-term or part-time practica will be evaluated by the Director of Studies for applicability. Foreign students are strongly advised, if at all possible, to work in a psychiatric facility in their home country during the semester breaks: It is very difficult to find openings for practicum students in Switzerland.
- c) Candidates who undertake work in a clinic should consult with the Director of Studies in advance in order to confirm the acceptability of the practicum towards the requirements and to arrange for a leave of absence from the Institute, if necessary. Upon completion of the practicum, the candidate should arrange for the clinical supervisor to send a letter of confirmation and evaluation to the Director of Studies.

### **3.6 Responsibilities and Functions of the Selection Committee**

The same Selection Committee accompanies the student through the entire training and judges his academic und personal development.

The Curatorium has delegated to the Selection Committee the task of selecting these applicants who will be admitted to the training program as well as the decision to promote trainees to candidacy and the decision to award a Diploma to a candidate. However, since the ultimate responsibility for these decisions remains with the Curatorium, it may confirm, alter or reverse decisions of the Selection Committee. In such cases, it discusses the matter with the appropriate Selection Committee in advance.

An applicant for training has two interviews with each of the three members of his Selection Committee. Prior to or during the Propaedeuticum exams the trainee is invited to another round of talks, the "promotion interviews", which consist of one interview with each of his three committee members. Finally, after having completed 150 hours (225 hours in Program C) of the control case work, the candidate should meet once more with the three members of his Selection Committee, by informing the secretary of the Selection Committee.

In addition, a student can be asked to meet with one or more of the members of his Selection Committee at any time. Such talks are obligatory. They serve the primary function to inform the student in ample time should any difficulties or objections arise so that he may be aware of them and deal with them promptly. The Selection Committee always keeps the protection of patients in view in such matters.

In order that they may dispatch their responsibilities with care, the members of the Selection Committee have the right to inform themselves regarding the candidate's progress by asking the leaders of colloquia and seminars for an evaluation regarding any student. Training and Control Analysts (supervisors) can be consulted as well.

A student has a right to be informed, orally, by a member of the Selection Committee should a postponement of the promotion, receipt of Diploma and/or termination of training be considered.

There will be no correspondence regarding the reasons for postponement or termination of training.

### **3.7 Right of Appeal**

Should an appeal be considered, the student should immediately inform the governing body of the Institute by contacting the appropriate Director of Studies.

#### **3.7.1 Areas of Appeal**

Most decisions of the Selection Committee may be appealed. The following decisions, however, cannot be appealed:

- Rejection of a person to the training program.
- Provisional admission to the training program.

#### **3.7.2 Where to Lodge an Appeal**

All appeals must be lodged with the Curatorium. The Curatorium appoints three persons as a committee and it is upon their recommendations and findings that the Curatorium makes a decision. Members of this committee may not be members of the Selection Committee whose decision is in question.

#### **3.7.3 Course of Appeals**

- Within 20 days of the decision in question an appeal must be submitted, in writing, with the Curatorium. This time frame is not negotiable. The written appeal is to state clearly why an appeal is sought and why a reversal of the Selection Committee's decision is requested.

- The rest of the procedure shall be oral. The Appeals Committee invites the person who lodged the appeal for individual interviews.
- Based on these interviews, the Appeals Committee makes its recommendation to the Curatorium.
- A subsequent date is set at which time the Appeals Committee chairperson orally informs the appeal applicant of the Curatorium's decision in the matter. This decision is final and shall be confirmed in writing. There will be no written record of the reasons substantiating the Curatorium's decision.

### **3.8 Leave of Absence**

Students may be granted a leave of absence of up to a total of four semesters. It suffices if the registration form and leave of absence fee are submitted by the registration deadline. If additional leaves of absence are required, an application must be submitted to the Director of Studies before the registration deadline. Requests submitted after this deadline cannot be considered. The semesters during which a leave of absence has been taken will not count towards the required semesters of full-time study.

Students on a leave of absence may not attend any lectures or seminars. They may continue to participate in control colloquia and they may also use the library and the Picture Archives. Students on a leave of absence may not take any examinations except for the discussion of the thesis.

If the student has completed all but the thesis, he may ask the appropriate Director of Studies for an additional leave of absence until the discussion of the thesis. (Including in the semester during which the thesis will be discussed.)

## **4 Phases of Training**

Training consists of two phases:

- Training prior to the Propaedeuticum has as its goal to familiarize the trainees with theoretical knowledge and to prepare them so that they are able to work with analysands once they are promoted to Diploma Candidates.
- Promotion to the status of Diploma Candidate entitles the student to see analysands/patients under the supervision of Training and Control Analysts (supervisors). It also entitles these Diploma Candidates to participate in those seminars and colloquia reserved for them.

## 4.1 General Rules for Examinations

- a) The Propaedeuticum and the Diploma Examinations are offered twice annually, in January/February and in May/June. The exact dates as well as other relevant dates regarding the examinations are published in the program of courses.
- b) Repeating failed examinations, taking the case examination, and the discussion of the thesis can all take place in the fall as well as during the regular examination periods. Dates for such examinations: between the registration deadline in the fall and the beginning of the Winter Semester – on the condition that the candidate was enrolled full-time either in the preceding Summer Semester or the following Winter Semester..
- c) Examinations can be taken in German or in English, and occasionally in French and Italian as well.
- d) Registration for examinations is made by filling out the appropriate form and submitting it together with the supporting documentation listed on that form to the Front Office and by paying the registration fee. (See Schedule of Fees.) Late registrations will not be accepted.
- e) As a rule no more than four years may elapse between completion of the Propaedeuticum and completion of the Diploma Examinations.
- f) In the event of withdrawal from an examination after the registration deadline, the registration fee is forfeited.
- g) Examiners are lecturers and analysts appointed by the Institute. Generally, the candidate is free to choose his examiners. However, no examiner may be chosen for more than one subject in each of the Propaedeuticum or Diploma Examinations. Current or previous analysts may not be selected as examiners. (Exception: for the Diploma thesis the candidate may choose persons with whom he is taking other exams as well.) Present or past personal analysts of the candidate may not serve as examiners. Prior to registering for any examination, the candidate must contact the examiner selected to determine that the examiner is available for the examination period in question. Once an examiner has been officially chosen, change is no longer permitted.
- h) Grading of examinations: "excellent" (1), "good" (2), "satisfactory" (3), "fail" (4). Half grades can be given as well, yet any grade lower than a three is considered "insufficient". If no grades are called for, the pass/fail grading system applies.
- i) Should a student fail the exam in a subject, he may re-take the exam for this subject during the subsequent examination period. This re-take is conducted by the same examiner and the same attending examiner, although a second attending examiner will be added. If the diploma examination "Individual Case" is failed, the three examiners will be the same for the retake. Should the candidate fail in more than two subjects, the Selection Committee will confer regarding the procedure. When examinations are repeated, applicable fees must be paid again.

Should the next period of examinations be further than six months away from the first exam, an application can be made to the Director of Studies to hold the exam at a different time, although an exam can be re-taken at the earliest four months after the original period of examinations. (Notification forms can be obtained at the Front Office.)

- j) The Reading List, which is available in the library, contains a bibliography of the literature relevant to each subject.

## **4.2 Training Candidates**

### **4.2.1 The Propaedeuticum Examinations**

The Propaedeuticum exams may be taken all in one examination period or in two. In the latter case the trainee may choose which subjects to take during which of the two periods. The list of subjects is given in the tables in sections 5 to 7.

#### *Seminar papers*

Depending on their training program, students must write and submit one or more papers dealing with topics in the field of Analytical Psychology. These written papers and the appropriate evaluation forms, which can be obtained in the Front Office, are submitted to someone on the list of examiners or to any Training or Control Analyst of the Institute. The reader is to evaluate the paper and return it and the completed evaluation form to the Front Office. A satisfactory evaluation is required. The paper and its evaluation must be at the Front Office when a student applies for the first part of the Propaedeuticum examinations.

- Program E, Program K and Program C all require a seminar paper of between 10 and 20 pages, dealing with symbolic material.
- Program K and Program C require an additional seminar paper dealing with a projective test from both a theoretical and a practical standpoint.

### **4.2.2 Promotion to Diploma Candidacy**

Application for Diploma Candidacy takes place when the student applies for all of the Propaedeuticum exams or when he applies for the second part of these exams.

#### *Interviews*

Promotion Interviews are conducted shortly before or during the examination period in which the candidate completes the Propaedeuticum. Normally there is one interview lasting one hour with each member of his Selection Committee; but the actual number of interviews is left to the discretion of each committee member.

The decision of the selection committee concerning promotion to Diploma Candidacy is based on the following criteria:

- proof that all subjects in the Propaedeuticum exams have been successfully completed/passed,
- the comments and evaluations of the examiners,
- evaluation by the committee members, especially regarding the assessment concerning the candidate's readiness at that point in time to take on work with analysands under control of control analysts and whether it is to be expected that the Diploma will be earned. The protection of future analysands/patients plays a decisive roll in this evaluation.

If the Selection Committee has the impression that - despite successful completion of the Propaedeuticum - the student lacks the personal maturity to begin analytic/psychotherapeutic work with analysands, it may deny promotion. This is for the protection of future analysands/patients.

## **4.3 Diploma Candidates**

### **4.3.1 Control Case Work (supervised clinical work) and Individual Supervision**

The required number of hours for each program can be found in sections 5 to 7.

- a) All clinical work with analysands/patients, which the Diploma Candidate undertakes to fulfill training requirements, is the responsibility of the Institute and must be supervised on a regular basis by Training or Control Analysts (supervisors) of the Institute. This supervision accompanies the entire length of each case work. The recommended ratio is one hour of supervision for each four hours of clinical work.
- b) The responsible Training or Control Analysts (supervisors) can at any time require a written report about the control case work. In Program E and Program K supervision should be done with at least two Training or Control Analysts. In Program C supervision should be done with at least four Training or Control Analysts. Continuity is an important factor in supervision.
- c) A specific Training or Control Analyst bears the responsibility for each particular control case and must be informed of this by the Diploma Candidate and given the control number assigned to the case. Parallel supervision of the same case is only allowed with the consent of the primary supervisor.

- d) Analytic/psychotherapeutic work by the candidate done by telephone or by other mechanical or electronic means (fax, e-mail, internet, etc.) can not (except for single hours under justified circumstances) be counted as part of the training. The same applies to supervision.
- e) Before beginning control case work, new Diploma Candidates must confirm receipt and understanding of the document "Supplementary Regulations on Conduct of Control Cases". A meeting to discuss the beginning of control case work is held each semester, and attendance by all new Diploma Candidates is obligatory.
- f) Diploma Candidates are expected to generally charge modest fees in order to make analysis/therapy available to persons who otherwise might not be able to afford it
- g) Invoices and receipts may be issued to analysands/patients on forms provided by the Institute.
- h) Candidates should work with several analysands/patients of both sexes. Two cases should extend for over the expected minimum of hours (see sections 5 through 7). Cases covering less than 20 hours will not be counted towards the required hours for control work.
- i) After 150 hours (in Programs E and K) or 225 hours (in Program C) of control case work and at least half a year prior to the first part of the Diploma examinations, the Candidate is asked to request from each of his supervisors (Training or Control Analysts) verification and evaluation of his work. This information is to be forwarded to his Selection Committee. The appropriate forms are available at the Front Office and should be given to the supervisor by the candidate. After the evaluations have been received in the Front Office, another round of one-hour interviews with each of the members of the candidate's Selection Committee is required.

#### *Control case work in a foreign country*

Foreign students who require a leave of absence, may under special circumstances, receive permission to do a part of their control work and supervision outside of Switzerland. The following conditions must be fulfilled in advance:

- At least two consecutive semesters of control case work at the Zürich Institute and at least two control cases of a minimum of 40 hours each.
- Completion of at least half of the required case control work and individual supervision at the Institute.
- All control case colloquia must be conducted by Training or Control Analysts of the Zürich Institute.

Control case work in a foreign country must be supervised in a way approved by the Institute. A student is required to present a plan of supervision for his control case work to the appropriate Director of Studies. This plan must be approved in advance by the Curatorium and confirmed in writing by the Director of Studies prior to beginning any control case work in a foreign country.

### **4.3.2 Control Case Colloquia**

Case Colloquium leaders do not evaluate the candidates in their colloquia, but only confirm to the Administrator of Studies which students are participating.

Students may participate on a maximum of 20 sessions of Case Colloquia led by their previous or current personal analyst.

Regular participation in at least two on-going colloquia is required. (In Program C regular participation in at least three on-going colloquia is required.) Every candidate must make at least five case presentations.

### **4.3.3 Case Reports**

The Institute is required to maintain careful records of each analysis/psychotherapy for which it is responsible. Therefore, a written report must be submitted on each control Case; a detailed report of 10 – 20 pages for three cases and a brief report of two to three pages for each of the other cases.

- for the Combined Program four detailed reports are required: two for adult analysands and two for child/adolescent analysands.
- for Program K and the Combined Program, additionally one detailed report of an anamnesis of a child/adolescent is required. (See also: "Supplementary Regulations on Conduct of Control Cases".)
- Concurrent with the application for the second part of the Diploma examination, the Candidate is required to submit to the Front Office two copies of each control case report. The candidate must also provide the Training or Control Analyst (supervisor) responsible for the case with an orientation copy of the report on that case. The Institute chooses the reader for evaluation of the control case reports.

The readers of the control case reports are the Training or Control Analysts (supervisors) of the Institute. They are entitled to require changes in the control case reports or to reject them entirely. They are required to meet the candidate afterwards to discuss the reports. Such meetings are obligatory. They generally last one hour and are they paid for by the Institute rather than by the candidate.

### **4.3.4 Seminar Papers**

- a) Depending on the training program, one or more written essays are required. These written papers and the appropriate evaluation forms, which can be obtained in the Front Office, are submitted to someone on the list of examiners or who is a Training or Control Analyst of the Institute. This person is asked to evaluate the paper. The paper's topic can be chosen by the trainee after discussion with this faculty member. When candidates submit their essays for evaluation, they should also include an evaluation form for the examiner. The latter is then asked to complete this form and return it to the Front Office.

A satisfactory evaluation is required. Both documents have to be in the Front Office by the time the candidate applies for the first part of the Diploma Examinations.

- b) In Program E, between the time the trainee has been accepted as a Diploma Candidate and his registration for the first part of the Diploma Examinations, the candidate is required to complete, within the frame work of a seminar called "Association Experiment Test Seminar", an association experiment. Prior to this, the candidate must have attended the Association Experiment Introductory Seminar. (An equivalent course at the university level may be substituted for this.) Both seminars will be offered regularly in German and English. Whenever possible, one introductory seminar per year and one test seminar per semester will be offered. All participants in the Association Experiment Test Seminar must conduct such an experiment in a professional setting, wherever possible in their own clinical work with analysands. Once an experiment has been administered, participants should send a report containing the protocol and context of the experiment to the faculty member who is conducting the seminar. After the seminar participant has presented the data from his experiment to his colleagues in the testing seminar, he will then write the evaluation proper of the experiment that he conducted. This paper is given to the seminar leader for evaluation. This evaluation is conducted much like those of other seminar papers and requires the completion of an evaluation form which will be submitted to the Front Office by the test seminar leader.
- c) In Program K the following seminar papers are required:
- An anamnesis report on a child or an adolescent: The report should be 8 – 12 pages long and should deal with the ongoing or completed therapy of a child or an adolescent. It should explore the patient's relations with the persons with whom the child or adolescent is closest. The candidate must supplement and deepen this investigation with his/her own reflections on the practical work with the child or adolescent and those persons closest to him/her and offer an interpretation from the perspective of Analytical Psychology.
  - A seminar paper dealing with interactions within a family: This paper gives the candidate the opportunity to develop and to demonstrate theoretical knowledge of at least one concept (of his/her own choice) in family therapy. The goal is to explore one's own therapeutic work with children, adolescents and the persons closest to them and also to make connections between family therapy and Analytical Psychology. The candidates are free to choose any approach to family therapy.
- d) Program C requires all of the above: a paper on an association experiment, an anamnesis report, and a paper on the interactions within a family.

### 4.3.5 Diploma Examinations

Two requirements must be met before a Diploma Candidate can be admitted to the Diploma Examinations:

- Completion of the formal requirements as set out in these regulations
- Conviction of the governing body of the Institute that the student is presumably ready to work independently as a Jungian Analyst. Should the Selection Committee lack the confidence that the candidate is suited for independent work as a Jungian analyst, they are obliged, due to their answerability to the Curatorium, to defer the candidate's promotion and/or ask the candidate to discontinue training. In cases such as these, the written reports of the candidate's Training or Control Analysts (supervisors) will be considered.

The Diploma Examinations are taken in two parts. The "Individual Case" examination must be taken during the first part, while all other subjects may be taken during either part. As a rule, the two parts may not be separated by more than one calendar year.

#### *Examination on an Individual Case*

- a) The examination "Individual Case" must take place in the first part of the examinations. A candidate can only register for the second part of the exams if he has passed the examination "Individual Case."
- b) Three examiners participate in each examination: one of these, referred to as the "main examiner", may be chosen by the candidate; the others are appointed by the Institute.
- c) All Training or Control Analysts (supervisors) of the Institute are entitled to participate in examinations on an individual case in whichever Program (E, K, C) they are approved as supervisors. However, no Training or Control Analyst may be chosen as an examiner or appointed by the Institute as an examiner for a case which he has supervised.
- d) There is an appropriate form to be filled out for application to the examination. As soon as the candidate has received the schedule of examinations, he is required to send both the Front Office and the main examiner two case reports of about 10 - 20 pages each, usually concerning his longest cases.
- e) The examination will focus on one of these cases. The main examiner will select the case. The candidate is informed about this choice as soon as possible (prior to the examination) and must then send the appropriate case report to the other two examiners.
- f) This is an oral examination lasting 90 minutes and takes place in two sessions. There is a break between sessions and there will be a critical assessment at the end of the second session. There will be no grades; the results are either "pass" or "fail".
- g) Should the examination need to be retaken, the examiners remain the same. A new case will be discussed.

#### 4.3.6 Diploma Thesis

All candidates are expected to do a major research paper, the content of which is the topic of the examination called 'Thesis Discussion'. This paper is intended to demonstrate the Candidate's ability to do Original academic research as well as his ability to assimilate and evaluate personal experiences in relation to thesis research. Further information about the form of the thesis and the expected academic level can be found in "Guidelines for Writing the Diploma Thesis" (available in the Front Office).

- a) It is recommended that the candidate select a thesis advisor at the outset of this work. The thesis advisor selected as well as the topic which has been agreed on by the advisor and the candidate must have the written approval of the Director of Studies. It is advisable to submit to the Director of Studies a work plan or outline of one to two pages as early as possible, but at least one year prior to application for the second part of the Diploma examinations. The names of the thesis advisor and the two additional readers must also be submitted for approval at this time.
- b) Within certain limits, the candidate is free to choose his thesis advisor as well as the two thesis readers. In general, any Training, Control, or Accredited Analyst may be chosen. (A list of all such analysts may be obtained in the Front Office.) A former or current personal analyst, however, may not serve as the thesis advisor. Such an analyst may only serve as a thesis reader, and then only where this can be justified on the basis of some special competence in the subject area of the thesis and only with the written approval of the Director of Studies.
- c) The thesis advisor and the two readers who are to judge the thesis, must receive the thesis at the latest eight weeks prior to the examination period. To facilitate alterations and additions it is advisable to submit the thesis even earlier than that.
- d) The candidate, thesis advisor and thesis readers agree among themselves on a time and place for the Thesis Discussion during the examination period. If the Thesis Discussion takes place in the fall prior to the beginning of the Winter Semester and if all other requirements for the Diploma have been fulfilled, tuition for the Winter Semester need not be paid even though the Diploma itself will only be conferred at the end of that semester.
- e) A synopsis of five to ten lines must be brought to the Thesis Discussion. Furthermore, a copy of this synopsis is to be handed in at the Front Office three weeks prior to the Examination Conference (the date of which can be found in the Program of Courses). There will be no grades as such for the thesis, only "accepted" or "not accepted".
- f) Before he can receive the Diploma, the candidate must deliver two bound and one unbound copy of the accepted thesis at the Front Office for the Institute library. If the thesis is approved for distribution to the Zürich public library ("Zentralbibliothek"), a third bound copy is to be included.

#### **4.3.7 Granting the Diploma**

The diploma will be granted when all requirements of the particular training program have been completed, all financial obligations to the Institute have been met, and the Selection Committee has given its approval. The Selection Committee bases its evaluation on all available documentation, which is not limited to the results of examinations but also includes the opinions of the examiners, the final reports of the Training or Control Analysts (supervisors), evaluation of the Diploma thesis, assessment of the central case reports as well as personal impressions of the members of the Selection Committee.

The Curatorium can later retract the Diploma if it learns of any transgression by the student during the time before graduation which would make him unsuitable for independent practice as an analyst/psychotherapist.

On the basis of their Diploma, graduates of the Institute can apply to become members of local or national groups of Jungian Analysts and thus become members of the International Association for Analytical Psychology (IAAP). They are also eligible for membership in the Association of Graduate Analytical Psychologists of the C. G. Jung Institute Zurich (AGAP).

Possession of the Diploma by no means implies that the diplomate has satisfied legal requirements for professional recognition in any certain country or place. It is the individual diplomate's responsibility to comply with the legal requirements for practicing in any given geographic location.

## 5 Program E

The following is a summary of the prerequisites for promotion to Diploma Candidacy and to the awarding of the Diploma. A general description of requirements can be found in Sections 3 and 4.

**Unless otherwise specified, the numbers in the tables represent the minimum requirements (since the beginning of studies).**

### 5.1 Propaedeuticum Examinations

Prerequisites for the Propaedeuticum, Program E.		To be completed by
Part 1	At least three semesters as a Training Candidate	End of the examination period
	First seminar paper on symbolic material	Registration deadline
Part 2	At least 150 hours of personal training analysis	Beginning of the examination period
	At least four weeks of clinical internship	End of the examination period

Subjects examined in the Propaedeuticum, Program E		Duration
1	Fundamentals of Analytical Psychology/Psychotherapy	40 min.
2	Psychology of Dreams	30
3	Comparative Developmental Psychology	30
4	Comparative Theories of Neurosis	30
5	Fundamentals of Psychiatry and Psychopathology	30
6	Comparative Religion	30
7	Fundamentals in Ethnology	30
8	Psychology of Myths and Fairy Tales	30

### 5.2 Interviews with the Selection Committee

Promotion to Diploma Candidate requires interviews with the Selection Committee either just prior to the Propaedeuticum or during the examination period. In addition, Diploma Candidates must contact the secretary of the Selection Committee to arrange an additional set of interviews after completing 150 hours of work with analysands/patients. This must be done at least half a year prior to registering for the Diploma Examinations.

### 5.3 Diploma Examinations

<b>Prerequisites for the Diploma Examinations, Program E</b>		<b>To be completed by</b>
Part 1	At least three semesters as a Diploma Candidate	End of the examination period
	Second seminar paper on symbolic material	Registration deadline
	Both the Introductory Seminar and the Test Seminar on the Association Experiment (administering and evaluating such an experiment oneself)	Registration deadline
	At least 200 hours of controlled case work	Beginning of the examination period
	At least 12 weeks of clinical internship	Registration deadline
Part 2	Completion of the "Individual Case" Exam	Registration deadline
	At least four semesters as a Diploma Candidate for a total of eight semesters over the entire course of study	End of the examination period
	At least 300 hours of personal training analysis	Beginning of the examination period
	At least 300 hours of controlled case work with at least 3 analysands, male as well as female. Two cases of at least 80 hours in length	Beginning of the examination period
	At least 80 hours of individual supervision, with at least two Training Analysts	Beginning of the examination period
	At least 60 sessions of case colloquia, in at least two on-going colloquia	End of the examination period
	Case reports	Registration deadline
	Submission of Diploma Thesis	As agreed with the advisor, but at least 8 weeks prior to the beginning of the examination period
	Synopsis of the Thesis	Thesis Discussion

<b>Subjects in the Diploma Examinations, Program E</b>		<b>Duration</b>
1	Examination "Individual Case" (in the first part of the Diploma Examinations)	90 min.
2	Clinical Psychiatry, Diagnosis and Therapy	40
3	Psychological understanding of dreams from a clinical perspective *, **	40
4	Psychological understanding of a Myth or Fairy Tale *, **	40
5	Psychological understanding of Pictures **	40
6	The Individuation Process and its Symbols	40
7	Discussion of the Thesis	45
* One of these is a written examination		6 hours
** For oral examinations, the material to be examined, such as dreams, fairy tales or pictures, may be obtained at the Front Office no more than two hours before the examinations, as arranged with the examiner.		

## 6 Program K

The following is a summary of the prerequisites for promotion to Diploma Candidacy and to the awarding of the Diploma. A general description of requirements can be found in Sections 3 and 4.

**Unless otherwise specified, the numbers in the tables represent the minimum requirements (since the beginning of studies).**

### 6.1 Propaedeuticum Examinations

<b>Prerequisites for the Propaedeuticum, Program K</b>		
Part 1	At least three semesters as Training Candidate	End of the examination period
	Seminar paper on symbolic material	Registration deadline
	Seminar paper on a projective test	Registration deadline
Part 2	At least 150 hours of personal training analysis	Beginning of the examination period
	At least 6-week practicum with children and adolescents	Registration deadline

<b>Subjects examined in the Propaedeuticum, Program K</b>		Duration
1	Fundamentals of Analytical Psychology/Psychotherapy	40 min.
2	Psychology of Dreams of Children and Adolescents	30
3	Comparative Developmental Psychology	30
4	Comparative Theories of Neurosis	30
5	Fundamentals of Psychiatry, with special consideration of Psychopathology in Children and Adolescents	30
6	Comparative Religion and the Influence of Religion on Upbringing	30
7	Fundamentals of Ethnology with special reference to archetypal family structures	30
8	Psychology of Myths and Fairy Tales	30

### 6.2 Interviews with the Selection Committee

Promotion to Diploma Candidate requires interviews with the Selection Committee either just prior to the Propaedeuticum or during the examination period. In addition, Diploma Candidates must contact the secretary of the Selection Committee to arrange an additional set of interviews after completing 150 hours of work with analysands/patients. This must be done at least half a year prior to registering for the Diploma Examinations.

### 6.3 Diploma Examinations

<b>Prerequisites for the Diploma Examinations, Program K</b>		<b>To be completed by</b>
Part 1	At least three semesters as a Diploma Candidate	End of the examination period
	Seminar paper on family interaction from the perspectives of Jungian Analytical Psychology and Family Therapy	Registration deadline
	At least 200 hours of controlled case work	Beginning of the examination period
	At least 12-week practicum with children and adolescents	Beginning of the examination period
Part 2	Completion of the "Individual Case" Exam	Registration deadline
	At least four semesters as a Diploma Candidate for a total of eight over the entire course of study	End of the examination period
	At least 300 hours of personal training analysis	Beginning of the examination period
	At least 300 hours of controlled case work, with at least five children or adolescents, male as well as female, and of different age groups. Two cases must be at least 60 hours each in length	Beginning of the examination period
	At least 80 hours of individual supervision, with at least two Control Analysts #	Beginning of the examination period
	At least 60 sessions of case control colloquia #	End of the examination period
	Case reports	Registration deadline
	Anamnesis report	Registration deadline
	Submission of Diploma Thesis	As agreed with the advisor, but no later than eight weeks before the beginning of the examination period
	Synopsis of the Thesis	Thesis Discussion
# Supervision must be done with Institute-approved Control Analysts for children and adolescent psychotherapy.		

<b>Subjects in the Diploma Examinations, Program K</b>		
1	Examination on an Individual Case (in the first part of Diploma Examinations)	90 min
2	Clinical Children and Adolescent Psychiatry, Diagnosis and Therapy	40
3	Psychological understanding of Dreams from the clinical work with children and adolescents *, **	40
4	Psychological understanding of a Myth or Fairy Tale *, **	40
5	Psychological understanding of pictures and drawings done by children and adolescents **	40
6	Symbolism of children's play as it might express the process of socialization, individualization and individuation	40
7	Discussion of the Thesis	45
* One of these must be a written examination		6 hours
** For oral examinations, the material to be examined, such as dreams, fairy tales or pictures, may be obtained at the Front Office no more than two hours before the examinations, as arranged with the examiner.		

## 7 Combined Program

The following is a summary of the prerequisites for promotion to Diploma Candidacy and to the awarding of the Diploma. A general description of requirements can be found in Sections 3 and 4.

**Unless otherwise specified, the numbers in the tables represent the minimum requirements (since the beginning of studies).**

### 7.1 Propaedeuticum Examinations

<b>Prerequisites for the Propaedeuticum Examinations, Combined Program</b>		
Part 1	At least four semesters as a Training Candidate	End of the examination period
	Seminar paper on symbolic material	Registration deadline
	Seminar paper on a projective test	Registration deadline
Part 2	At least 150 hours of personal training analysis	Beginning of the examination period
	At least 4 weeks of clinical internship with adults	End of the examination period
	At least 6-week practicum with children or adolescents	Registration deadline

<b>Subjects examined in the Propaedeuticum, Combined Program</b>		<b>Duration</b>
1	Fundamentals of Analytical Psychology/Psychotherapy	40 min
2	Psychology of Dreams, with special attention to the differences between dreams of children, adolescents, and adults *	45
3	Comparative Developmental Psychology	30
4	Comparative Theories of Neurosis	30
5	Fundamentals of Psychiatry, with special consideration of the psychopathology in children, adolescents, and adults *	45
6	Comparative Religion and the Influence of Religion on Upbringing	45
7	Basics of Ethnology, with special attention to archetypal family structures	45
8	Psychology of Myths and Fairy Tales	30
* One half of the examination deals with Program E material, the other half with Program K material. If one examiner cannot examine in both areas, then two examiners will be assigned for these examinations, one of whom is the attending examiner. If these exams are separated, each one will last 30 minutes.		

## 7.2 Interviews with the Selection Committee

Promotion to Diploma Candidate requires interviews with the Selection Committee either just prior to the Propaedeuticum or during the examination period. In addition, Diploma Candidates must contact the secretary of the Selection Committee to arrange an additional set of interviews after completing 225 hours of work with analysands/patients. This must be done at least half a year prior to registering for the Diploma Examinations.

## 7.3 Diploma Examinations

<b>Prerequisites for the Diploma Examinations, Combined Program</b>		<b>To be completed by</b>
Part 1	At least four semesters as a Diploma Candidate	End of the examination period
	Both the Introductory Seminar and Test Seminar on the Association Experiment (administering and evaluating such a experiment oneself)	Registration deadline
	Seminar paper on family interaction from the perspectives of Jungian Psychology and Family Therapy	Registration deadline
	At least 225 hours of controlled case work * At least 100 with adults At least 60 with children and adolescents	Beginning of the examination period
	At least 12 weeks of clinical internship with adults	Registration deadline
	At least 12-week practicum with children or adolescents	Registration deadline
Part 2	Completion of the "Individual Case" Exams (E and K)	Registration deadline
	At least five semesters as a Diploma Candidate for a total of ten semesters of training	End of the examination period
	At least 300 hours of personal training analysis	Beginning of the examination period
	At least 450 hours of controlled case work with at least seven cases* Part E: At least two cases of at least 80 hours each Part K: At least two cases totaling at least 100 hours together, but of which case is at least 60 hours (Cases of less than 20 hours can not be counted)	Beginning examination period
	At least 120 hours of individual supervision, with at least four Training or Control Analysts (supervisors) * Part E: At least 50 hours Part K: At least 50 hours	Beginning of the examination period
	At least 100 sessions of control case colloquia in at least three on-going colloquia * Part E: At least 40 sessions Part K: At least 40 sessions	End of the examination period

Case reports for work with adults	Registration deadline
Case reports for work with children and adolescents	Registration deadline
Anamnesis report	Registration deadline
Submission of Diploma Thesis	As agreed with the advisor, but no later than eight weeks before the beginning of the examination period
Synopsis of the Thesis	Thesis discussion
* The total requirements are higher than the minimum requirements for Part E and Part K taken together. This means that it is not sufficient simply to fulfill the minimum requirement in each separate part.	

<b>Subjects examined in the Diploma Examinations, Combined Program</b>		<b>Duration</b>
1	Examination on an Individual Adult Case (in the first part of the Diploma Examinations)	90 min.
2	Examination on an Individual Child or Adolescent Case (in the first part of the Diploma Examinations)	90
3	Clinical Children and Adolescent Psychiatry, Diagnosis and Therapy **	60
4	Psychological understanding of Dreams from the clinical work with adults, children, and adolescents *, **, ***	60
5	Psychological understanding of a Myth or Fairy Tale *, ***	40
6	Psychological understanding of pictures done by adults, children, and adolescents **, ***	60
7	The Individuation Process and its Symbols	40
8	The Symbolism in the child's play with consideration of the child's socialization, individualization and individuation process	40
9	Discussion of the Thesis	45
* One of these must be a written examination		6 hours
** One half of the examination deals with Program E material, the other half with Program K material. If one examiner cannot examine in both areas, then two examiners will be assigned for these examinations, one of whom is the attending examiner.		
*** For oral examinations, the material to be examined, such as dreams, fairy tales or pictures, can be obtained at the Front Office no more than two hours prior to the scheduled exam, as arranged with the examiner.		

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